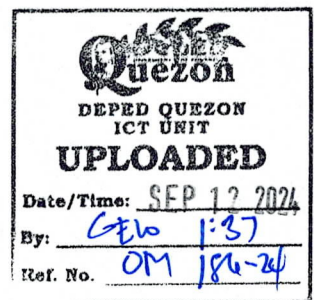




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



12 September 2024

OFFICE MEMORANDUM
OM No. 186, s. 2024

CONDUCT OF MANAGEMENT REVIEW

To: Assistant Schools Division Superintendents
Division Chiefs
Quality Management System Representative
Deputy Quality Management Representative
Quality Management System Secretariat
QMS Team Leaders
Section/Unit/Office Heads
All Others Concerned

In compliance with DepEd Order (DO) No. 009, s. 2021, which focuses on the Institutionalization of a Quality Management System within the Department of Education (DepEd), this Office cordially requests the full participation of all members in the upcoming **Management Review** scheduled on **September 13, 2024**, from 8:00 am to 12:00 pm. The meeting will be held at the Division Library Hub. The set of agenda for discussion is as follows:

1. Status of actions from previous management committee meeting
2. Status of Planning Documents (SWOT, Risk Registry, and Opportunity Registry)
3. Customer Satisfaction and Feedback (Monthly and Quarterly Reports)
4. Status of OPCR
5. Status of Non-conformities and Request for Actions
6. Monitoring and Measurement Results (Updates on the Improvement on Operations Manuals; MEA - PIR)
7. Internal Quality Audit Results and COA Findings (if applicable)
8. Performance of External Providers

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

9. Adequacy of Resources
10. Risk Monitoring and Review Results
11. Opportunities for Improvement/Other Matters
 - a. Division Reorientation on ISO Awareness and Cascading of Processes
 - b. Compliance on QCPs and Forms prior to printing of One QMS Documents
 - c. Update on the status of CAF, Plan for the conduct of internal audit
 - d. Updating/Finalization of Risk and Opportunity Registry
 - e. Update on Project SINOP and QWT Accomplishments

Participants who will not be able to attend the Management Review are encouraged to **designate representatives who are prepared to fulfill their responsibilities**. This is to ensure the continued success of DepEd Quezon's Quality Management System implementation.

Immediate dissemination of this Office Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent


qmrjam09/12/2024

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321

 DepEdTayoQuezon

 www.depedquezon.com.ph

 quezon@deped.gov.ph